



Volunteer Risk Management (RMA) Instructions

All Washington Youth Soccer volunteers must register online to complete a national background check clearance. If you have participated in the Cups in the past, you probably already have an account. If you remember your username and password, you can continue to the link below to complete this registration process. If you do not know your username or password, please click the "Forgot Password" link and input your Email address and last name to have an email sent to you.

Volunteer RMA registration link:

<http://wys-bgc.affinitysoccer.com/>

Password Recovery link:

<https://secure.sportaffinity.com/public/forgotpassword.asp?sessionguid=&domain=wys-bgc.affinitysoccer.com>

Step by Step Registration Guide:

Go to <http://wys-bgc.affinitysoccer.com/> and select the Registration button in the top right:

A screenshot of a web browser displaying the Washington Youth Soccer Volunteer RMA registration page. The page has a header with the Washington Youth Soccer logo, a green grass background image, and the Affinity Sports logo. On the left, there is a sidebar with links for User Login, Forgot Password, and Help Center. The main content area has a "Registration" button highlighted with a green oval and an arrow pointing to it. Below the button, the text "Washington Youth Soccer Volunteer RMA" is displayed. A red message says "Please click on the Registration Tab above to get started with your background check." Below this, there is a paragraph about using an existing Affinity Sports account and a link to a "Sudden Cardiac Arrest Awareness Information Pamphlet (PDF)". On the right side, there is a "HOT SHEET" section with links to "Volunteer RMA Instructions", "Minor RMA Instructions", and "Registrar Login Page". The bottom right corner features the Washington Youth Soccer logo.



Volunteer Risk Management (RMA) Instructions

Login to your Affinity account, or create a new account:

[<< Back to Main Page](#)

[Traducir en Español](#)

Tip: Hover your mouse over the 'Help' icons to get useful information!

<p>Select registration type(s) </p> <p>Select a season: * </p> <p>Fall 2018-2019 </p> <p>Select registration type(s): * </p> <p><input checked="" type="checkbox"/> RMA Registration</p> <p>* are required fields</p>	<p>Returning users, please login. </p> <p>Remember to select a season & registration type before logging in!</p> <p>Enter Username* </p> <p>Enter Password* </p> <p>Forgot Username or Password?</p> <p>Login</p> <p>Don't have an Account? </p>
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When you log into your account, you will see your account information and any family members listed on your profile. Click the continue button:

[Traducir en Español](#)

[Add Family Member >>](#)

[Create Registration >>](#)

[Accept ELA >>](#)

[Make Payment >>](#)

[Print Form](#)

<p>Account Primary Contact</p> <p>Name: Volunteer Applicant Address: 7100 Fort Dent Way Ste 215 Tukwila, WA 98188-7500 Phone: (253) 944-1618(h) Email: email@emailaddress.com</p> <p>To switch the primary contact, please click Switch Primary.</p>	<p>Please add all your missing family members who need to be registered now or later. All added Name, DOB, Emails cannot be altered during online registration. If parents have different contact info, click Edit to change the info. Once all members are added, then Click Continue and go to Create Registration page.</p>
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Add All Your Family Members To Be Registered

If there is no family member to be added, please click continue.

[Add New Player](#)

[Add New Parent/Guardian](#)

[Continue >>](#)

Name	IDNum	DOB	Gender	Relationship	Edit
Volunteer Applicant	97667-496883	01/01/1980	F	No Relationship	Edit



Volunteer Risk Management (RMA) Instructions

Click the Register as Coach/Admin button next to your name:

[Add Family Member >>](#) [Create Registration >>](#) [Accept ELA >>](#) [Make Payment >>](#) [Print Form](#)

Register Only Members Who Participate This Season (Fall 2018-2019) [?](#)

Name	ID Num	DOB	Relationship	Registration
Volunteer Applicant	97667-496883	01/01/1980	No Relationship	Register as Coach/Admin

If you would like to add additional family members please click the back button. [<< Back](#)

Please register at least one family member above to Continue.

Select the Background Check play level option from the play level drop down and complete the required fields requested including Drivers License information:

Select Play Level

Play Level* [Background Check](#)

Personal Information

First Name* Initial Last Name* Suffix
Volunteer Applicant

Gender* Birthdate*
Female January 01 1980

Click here to show photo or certification upload
Click to upload photo

Address Information

Address Line1*
7100 Fort Dent Way Ste 215

Address Line2

City* State/Province* Zip/Postal Code*
Tukwila WA 98188-7500

Home Phone**
253 9441618

Cell Phone**

Work Phone**
Fax

Email Address*
email@emailaddress.com

ID Information

ID Type Drivers License Number* State*



Volunteer Risk Management (RMA) Instructions

Click the green button Save & Next Page:



Read and Accept the Electronic Legal Agreements:

Add Family Member >> Create Registration >> **Accept ELA >>** Make Payment >> Print Form

Accept ELA

1 of 3 Authorization for National Background Check

I (applicant and, if applicant is a minor, parent/guardian) understand that:

- a. Washington State Youth Soccer Association may deny a clearance to any person who has been convicted of a felony, crime of violence or a crime against a person.
- b. In applying to Washington State Youth Soccer Association (WSYSA), the information I have furnished on this form is subject to verification, which will include a criminal history check.
- c. This is a reoccurring verification process and by submitting this application, that I (the applicant and parent/guardian) authorize Washington State Youth Soccer Association (WSYSA) to continue the verification process until I (the applicant and parent/guardian) revoke this authorization in writing.
- d. By signing this application, I (the applicant and parent/guardian) assume the responsibility of notifying Washington State Youth Soccer Association (WSYSA) of any changes to the information contained within this application.

I Accept

2 of 3 Concussion Information Sheet

Concussion Information Sheet

A concussion is a brain injury and all brain injuries are serious. They are caused by a bump, blow, or jolt to the head, or by a blow to another part of the body with the force transmitted to the head. They can range from mild to severe and can disrupt the way the brain normally works. Even though most concussions are mild, **all concussions are potentially serious and may result in complications including prolonged brain damage and death if not recognized and managed properly.** In other words, even a "ding" or a bump on the head can be serious. You can't see a

I Accept

3 of 3 Sudden Cardiac Arrest Awareness

Sudden Cardiac Arrest Awareness

What is sudden cardiac arrest? Sudden Cardiac Arrest (SCA) is the sudden onset of an abnormal and lethal heart rhythm, causing the heart to stop beating and the individual to collapse. SCA is the leading cause of death in the U.S. afflicting over 300,000 individuals per year.

SCA is also the leading cause of sudden death in young athletes during sports

What causes sudden cardiac arrest? SCA in young athletes is usually caused by a structural or electrical disorder of the heart. Many of these conditions are inherited (genetic) and can develop as an adolescent or young adult. SCA is more likely during exercise or physical activity, placing student-athletes with undiagnosed heart conditions at greater risk. SCA also can occur from a direct blow to the chest by a firm projectile (baseball, softball, lacrosse ball, or hockey puck) or by chest contact from another player (called "commotio cordis").

While a heart condition may have no warning signs, some young athletes may have symptoms but neglect to tell an adult. If

Your First Name* Your Last Name*



Volunteer Risk Management (RMA) Instructions

Once you have agreed to the Electronic Legal Agreements, your application is complete.

Registration Instructions

Your submission has been completed.
Login to My Account to check the status of your background check.

Traducir en Español

[Add Family Member >>](#) [Create Registration >>](#) [Accept ELA >>](#) [Make Payment >>](#) [Print Form](#)

Print Form

Congratulations, registration is now complete!

Use the buttons below to save and print documents for your records.

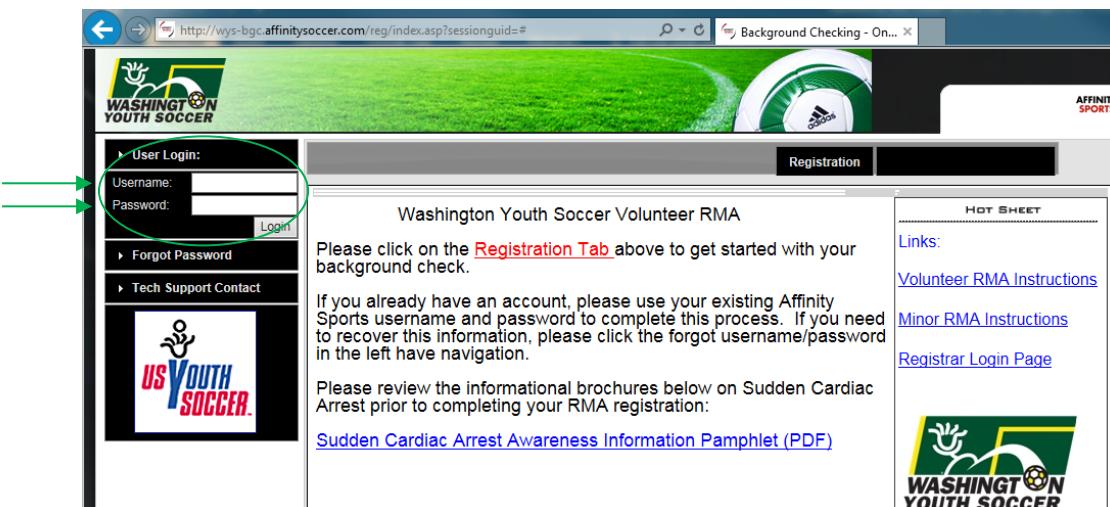
[Print Receipts & Forms](#) [Print ELA](#)

[Log out and back to \[My Account Login\] page](#)

To review your RMA status and get your RMA Number:

Go to <http://wys-bgc.affinitysoccer.com/>

Select the “User Login” checkbox on the top left hand corner and login to your Affinity account.





Volunteer Risk Management (RMA) Instructions

Once you are logged into your account, go to the Applications Tab to see your Risk Status / Expire Date will show your **RMA status** and the date that this expires.

Personal Info	Applications	Details	Certificates	Teams	Events	Referee Schedules
Admin						
Season	Organization	Risk Status	Expire Date	Team Options	Print	
Fall 2018-2019	Background Checking	Approved	2/10/2019	N/A	Receipt & Forms Legal Agreement	

To view your **RMA Number**, select “Legal Agreement”.

Personal Info	Applications	Details	Certificates	Teams	Events	Referee Schedules
Admin						
Season	Organization	Risk Status	Expire Date	Team Options	Print	
Fall 2018-2019	Background Checking	Approved	2/10/2019	N/A	Receipt & Forms Legal Agreement	

A new window will pop up with your RMA Number along with a timestamp of when the Electrical Legal Agreement was signed.

ELA Log

Volunteer Applicant IDNum: [97667-496883](#)

Agreement Document	Name	Initials	Date & Time

If you have additional questions about this process or need help with your account, please contact Affinity Sports or Washington Youth Soccer:

Affinity Sports

Submit a Help Ticket by clicking on [Tech Support Contact](#) in the left hand navigation
Toll Free: 888 213 3999